



Date: _____

Student Transcript / Provisional Degree Form

1	Student Name (CAPITAL LETTERS ONLY)	
		(LAST NAME) (FIRST NAME) (MIDDLE NAME)
2	Enrolment No.	
3	Program	
4	Discipline/ Branch	
5	Admission Year	
6	Name of Current School	
	a) Name of last exam	
	b) Last Semester Passing year	
	c) Last semester Result (in SGPA)	
7	Full Residential address of applicant	
8	Applicant Mo. No.	
9	Reason for the Request	

*Please Tick Mark

Transcript: No. of Copy:

Provisional Degree:

Signature of the Applicant

Student's Section

Enclosure:

1. Self-attested photocopies of all the mark sheet(s) including backlog(s)
2. Self-attested Photocopy of Fees Receipt:
 - 500/-Rs (Five hundred rupees) for first copy of Transcript. After that 200/- Rs. Per extra copy
 - 500/-Rs (Five hundred rupees) for Provisional Degree Certificate.
3. Self-attested photocopy of Id card (Adhar card/Pan card/ Voting card/Passport/Driving License)



Date: _____

**Provisional Marksheet/ Duplicate Marksheet/
Marksheet Correction Form**

*Please Tick Mark

Duplicate Mark sheet:	
Provisional Mark sheet	
Correction in the Marksheet	

1	Student Name (CAPITAL LETTERS ONLY)	(LAST NAME)	(FIRST NAME)	(MIDDLE NAME)
2	Enrolment No.			
3	Program			
4	Discipline/ Branch			
5	Admission Year			
6	Name of Current School			
	a) Name of last exam			
	b) Last Semester Passing year			
	c) Last semester Result (in SGPA)			
7	Full Residential address of applicant			
8	Applicant Mo. No.			
9	Reason for the Request			
10	Details of Correction in the Marksheet (if applicable)			

Signature of the Applicant

Student's Section

Enclosure:

1. Self-attested photocopies of all the mark sheet(s) including backlog(s)
2. Self-attested Photocopy of Fees Receipt:
 - 500/-Rs (Five hundred rupees) for first copy of Duplicate Marksheet
 - 200/-Rs (Two hundred rupees) for Provisional Marksheet.
 - 500/-Rs (Five hundred rupees) for Marksheet Correction.
3. Self-attested photocopy of Id card (Adhar card/Pan card/ Voting card/Passport/Driving License)